

FREDERICK COUNTY PUBLIC SCHOOLS	Reg. No. 400-85
Subject: CHARTER SCHOOL PROBATION / REVOCATION PROCEDURES	Date of Issue: 3/14/07
Preparing Office: Office of the Superintendent	Amended:

I. Policy 440

II. Procedures

A. Probation

1. The board may place a public charter school on probationary status to allow the implementation of a remedial plan, pending a decision to revoke the school's charter.
2. A charter school may be placed on probation or have its charter revoked for the following reasons:
 - a. The school has not fulfilled a condition imposed by the board of education in connection with the granting of the charter.
 - b. The school has violated any provisions of the charter, board policy or state law.
 - c. The fiscal condition of the school is substantially deficient.
 - d. The academic condition of the school is substantially deficient.
 - e. The facility can no longer support the needs of the educational program.
 - f. The continuation of the operation of the public charter school is not in the best interest of the public or of the students of Frederick County.

B. Probation/Revocation Process

In accordance with Policy 440, if a charter school is being recommended for probation/revocation of its charter, the following procedures shall apply:

1. The superintendent or designee shall provide the charter school governing board with:
 - a. Written notification and description of the basis for probation/revocation.
 - b. Instructions for correcting the deficiency or failure that is the basis for probation/revocation, which may include a request for a corrective action plan.

- c. A specified reasonable period of time not to exceed ninety (90) days during which the charter school governing board may remedy the problem to avoid the revocation action.
2. If the charter school fails to remedy the problem within the specified time frame, the superintendent may recommend in writing to the board of education that it revoke the charter, with a copy provided to the charter school governing board.
3. The charter school governing board may appeal such recommendations in accordance with board policy and Maryland law.

C. Exceptions

If the basis for revocation involves immediate threat to the health, safety, or educational welfare of the students enrolled at the charter school, the board of education reserves the right to immediately suspend operation and revoke the charter.

D. Dissolution

In the event the charter school ceases to operate for any reason, a dissolution plan will be developed and implemented through the associate superintendent of curriculum and instruction and shall address the following areas:

1. Notification and plan for communication
2. Transfer of student records
3. Administration of personnel action
4. The fulfillment of contractual obligations and outstanding liabilities
5. Liquidation of assets
6. Final reporting requirements (i.e., budget and audit requirements)
7. Final enrollment count
8. Transition of students and staff
9. Transition of services as they pertain to special education students

- E. Upon revocation, current FCPS personnel and students of the charter school may be placed in other FCPS schools as stipulated by Maryland law and board policy.

All resources purchased with federal, state, and FCPS funds remain property of FCPS.

Approved

original signed by

Linda D. Burgee
Superintendent